



International Oil Pollution  
Compensation Funds

Fonds internationaux  
d'indemnisation pour les  
dommages dus à la pollution  
par les hydrocarbures

Fondos internacionales  
de indemnización de daños  
debidos a contaminación  
por hidrocarburos

## FORM FOR REPORTING RECEIPTS OF CONTRIBUTING OIL

made under

**Article 15.1 of the International Convention on the Establishment of an International Fund for Compensation for Oil Pollution Damage, 1992  
(1992 Fund Convention)  
and/or**

**Article 13.1 of the Protocol of 2003 to the 1992 Fund Convention  
(Supplementary Fund Protocol)**

The 1992 Fund Convention and the Supplementary Fund Protocol require that all Member States report to the Director of the International Oil Pollution Compensation Funds (IOPC Funds) each year the name and address of any company or entity in that State which is liable to pay contributions to the 1992 Fund and/or to the Supplementary Fund, as well as the quantity of contributing oil received by each of these companies and entities in the preceding year. The Funds' Internal Regulations require that the reports should be submitted using this form and no later than 30 April each year.

Member States in which no company or entity is liable to pay contributions to the 1992 Fund and/or the Supplementary Fund should notify the Director accordingly.

Please note that a company or entity which receives contributing oil in a State which is a Member of the Supplementary Fund may need to submit separate reports in respect of the 1992 Fund and the Supplementary Fund, if that company or entity receives any contributing oil by modes of transport other than directly by sea (e.g. by pipeline, non-seagoing barge, road or rail) from a State which was a Member of the 1992 Fund but was not a Member of the Supplementary Fund for all or part of the relevant year.

The report must be signed by a company official and a government official before the Member State submits it to:

Director of the IOPC Funds  
4 Albert Embankment  
London SE1 7SR  
United Kingdom  
[oilreporting@iopcfunds.org](mailto:oilreporting@iopcfunds.org)

Please read the notes on the following pages before completing the report.

(Revised in April 2024)

# NOTES

## COMPANY OR ENTITY RECEIVING CONTRIBUTING OIL

A report should be submitted for each company or entity that received more than 150 000 metric tonnes of contributing oil (crude oil and heavy fuel oil as set out below) in any calendar year. Company or entity includes any individual or partnership, any public or private body, whether corporate or not, and a State or any of its subdivisions, such as provinces or agencies.

However, a report should also be submitted for any individual entity that received less than 150 000 tonnes of contributing oil in any calendar year if it forms part of a group of 'associated' companies or other entities which together received more than 150 000 tonnes of contributing oil in the same State in that year. 'Associated' means any subsidiary or commonly controlled entity. Whether or not an entity is associated shall be determined by the national law of the State concerned.

## RECEIPTS OF CONTRIBUTING OIL

All contributing oil received during the relevant calendar year should be reported if it was:

- A. received in the ports or terminal installations in the Member State directly after carriage by sea
  - having been imported from other States; or
  - following coastal movement within the same State (e.g. from terminals at sea, from floating storage tanks, from offshore oil fields by vessel or after cabotage); or
- B. received by other modes of transport (e.g. by pipeline, non-seagoing barge, road or rail transport) from a non-Member State, after having been received in a port or terminal installation in that State after carriage by sea. Such oil is only liable for contributions on first receipt in a Member State.

Discharge into a floating tank within the territorial waters of the Member State (including its ports) constitutes a receipt, irrespective of whether the tank is connected with onshore installations via pipeline or not. Ships are considered to be floating tanks in this connection if they are 'dead' ships, i.e. if they are not ready to sail.

'Received' does not include ship-to-ship transfer, irrespective of whether such a transfer

- takes place within a port area or outside the port but within territorial waters; or
- is done solely by using the ships' equipment or by means of a pipeline passing over land; or
- is between two seagoing vessels or from a seagoing vessel to an internal waterway vessel.

When the oil, after having been transferred in this way from a seagoing vessel to another vessel, has been carried by the latter to an onshore installation situated in the same Member State or in another Member State, the receipt in that installation shall be considered as receipt of oil carried by sea. However, in the case where the oil passes through a storage tank before being loaded to the other ship, it has to be reported as oil received at that tank in that State.

'Carriage by sea' does not include movement within the same port area.

## SIGNATURES

The report should be signed by a competent officer of the company or entity receiving contributing oil as certification that the figures are correct. Should a Member State have declared that it assumes itself the liability to pay contributions in respect of oil received in the territory of that State, such a signature is not obligatory.

The report should also be signed by a responsible official of the Government or competent Government authority to indicate that the Government or authority is satisfied that the information given is complete and that the figures are correct.

## CONTRIBUTING OIL

'Contributing oil' means crude oil and fuel oil defined as below.

'Crude oil' means any liquid hydrocarbon mixture occurring naturally in the earth whether or not treated to render it suitable for transportation. It also includes crude oils from which certain distillate fractions have been removed (sometimes referred to as 'topped crudes') or to which certain distillate fractions have been added (sometimes referred to as 'spiked' or 'reconstituted' crudes).

'Fuel oil' means heavy distillates or residues from crude oil or blends of such materials intended for use as a fuel for the production of heat or power of a quality equivalent to the 'American Society for Testing and Materials' (ASTM) Specification for Number Four Fuel Oil (Designation D396-69)\*\*\*, or heavier.

The following list of contributing and non-contributing oil is intended as a guide for contributors.

Contributing Oil	Non-Contributing Oil
<p><b>Crude Oils</b></p> <ul style="list-style-type: none"> <li>• All naturally occurring crude oils*</li> <li>• Condensate</li> <li>• Topped crudes</li> <li>• Spiked crudes</li> <li>• Reconstituted crudes</li> </ul> <p><b>Finished Products</b></p> <ul style="list-style-type: none"> <li>• No. 4 fuel (ASTM)</li> <li>• Navy special fuel</li> <li>• Light fuel oil</li> <li>• No. 5 fuel (ASTM) (light)</li> <li>• Medium fuel oil</li> <li>• No. 5 fuel (ASTM) (heavy)</li> <li>• Bunker C fuel oil</li> <li>• Heavy fuel oil</li> <li>• No. 6 fuel oil (ASTM)</li> <li>• Blended fuel oils by viscosity or sulphur content</li> <li>• Bituminous emulsions and fuel oil emulsions**</li> </ul> <p><b>Intermediate or Process Stocks</b></p> <ul style="list-style-type: none"> <li>• Fuel oil blend stocks</li> </ul>	<p><b>Crude Oils</b></p> <ul style="list-style-type: none"> <li>• Natural gas liquids</li> <li>• Condensate*</li> <li>• Casinghead naphtha</li> <li>• Natural gasoline</li> <li>• Cohasset-panuke</li> </ul> <p><b>Finished Products</b></p> <ul style="list-style-type: none"> <li>• LNG and LPG</li> <li>• Aviation gasolines—Motor gasoline (petrol, essence)</li> <li>• White spirit</li> <li>• Kerosene</li> <li>• Aviation kerosene—Jet 1 A and No. 1 fuel (ASTM)</li> <li>• Gas oil</li> <li>• Heating oil</li> <li>• No. 2 fuel (ASTM) (lubricating oil)</li> <li>• Marine diesel</li> <li>• Fuel blends containing biofuels</li> <li>• Energy-rich fuels and their blends</li> </ul> <p><b>Intermediate or Process Stocks</b></p> <ul style="list-style-type: none"> <li>• Straight run naphtha</li> <li>• Light cracked naphtha</li> <li>• Heavy cracked naphtha</li> <li>• Platformate</li> <li>• Reformate</li> <li>• Steam-cracked naphtha</li> <li>• Polymers</li> <li>• Isomers</li> <li>• Alkylates</li> <li>• Catalytic cycle oil</li> <li>• Reformer feed</li> <li>• Steam cracker feed</li> <li>• Gas oil blend stocks</li> <li>• Catalytic cracker feedstock</li> <li>• Visbreaker feedstock</li> <li>• Aromatic tar</li> </ul>

\* To be considered as 'non-contributing oil' if more than 50% by volume distils at a temperature of 340°C and at least 95% by volume distils at a temperature of 370°C, when tested by the ASTM Method D 86/78 or any subsequent revision thereof.

\*\* Quantity of emulsion received should be reported with no allowance for its water content.

\*\*\* The version currently listed as being active for this standard is ASTM D396-21.



## REPORT ON RECEIPTS OF CONTRIBUTING OIL

Member State \_\_\_\_\_  1992 Fund  
 Supplementary Fund Oil Year \_\_\_\_\_

### OIL RECEIVER

No Association  
 Association with \_\_\_\_\_

Company Name \_\_\_\_\_

Invoice Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Oil Report Contact Name (if different) \_\_\_\_\_

Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### OIL INFORMATION

Crude oil and heavy fuel oil. See Notes for more information.

Received directly after carriage by sea \_\_\_\_\_ metric tons

Coastal movement within the same State \_\_\_\_\_ metric tons

Received from non-Member States by other modes of transportation after carriage by sea

Name of non-Member State(s) \_\_\_\_\_

Pipeline  Ground Transportation  Others \_\_\_\_\_ metric tons

Pipeline  Ground Transportation  Others \_\_\_\_\_ metric tons

Total Contributing Oil \_\_\_\_\_ metric tons

Company official

SIGNATURE

Government Official

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

For IOPC Funds' use only	CTR/	Checked	Date	Approved	Date
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